Enterprise Architecture Committee
April 28, 2010 Meeting Minutes
Department of Information Services
James R. Larson Forum Building
Forum Boardroom
605 11th Avenue SE
Olympia, Washington

Members Present:
Clare Donahue, UW, Co-Chair
Rob St. John, DSHS, Co-Chair
Roger Deming, LCB
Lynne McGuire, OFM
Laura Parma, DIS
Mike Ricchio, DIS
Vikki Smith, DOR
Cammy Webster, DIS
Frank Westrum, DOH
David Zager, DIS

Members Absent:
Michael DeAngelo, HCA
Cathy Munson, LSC
Grant Rodeheaver, DOT

Roll Call	Rob St. John, Department of Social and Health Services (DSHS), and Committee Co-Chair, called the meeting to order. A sufficient number of Committee members were present to constitute a quorum.
Approval of the Minutes	The Committee requested two changes to be made to the March 31, 2010 meeting minutes, they are as follows: - Change Lee Hall's statement from "take her recommendation to the House and Senate" to "Ms. Hall will send it to the Committee for feedback, before presenting the document to the State Legislative Staff"; and - Change direction from "ask Lee Hall to do research" to "ask the Office of Financial Management (OFM) and Department of Information Services (DIS) to do research". **Motion:** A motion was made to approve the amended March 31, 2010 meeting minutes. The motion passed unanimously.
IT (Information Technology) Investment Transparency	David Zager, DIS, presented the IT Investment Transparency Document for Committee approval. **Motion:** A motion was made to approve the IT Investment Transparency Document and start collecting data to carry the initiative forward. The motion passed unanimously.

IT Cost

Lynne McGuire, OFM, lead discussion on the current progress on IT costs. Ms. McGuire explained a couple changes are being made to the IT Cost Definition and Policy Document requested by Legislative staff, the changes being:

- in the definition of acquisition of development category, and the maintenance and operations category, clarity needs to be made to what falls in each definition;
- maintenance needs to be restricted to costs for purchases, replacements, and service internal costs associated with ongoing routine IT work that maintains current business; and
- minor enhancements in the new development and acquisition category.

The Committee had an open discussion on what types of IT equipment should fall into each category.

Public Comment

Roger Deming, Liquor Control Board, stated that although Gregg Richmond is no longer serving with the EAC, his name still appears on the Portfolio Stakeholder and EAC Sponsorship Document. The Committee decided to replace Mr. Richmond with Frank Westrum.

Adjournment

The meeting was adjourned.